

**Association for Social Anthropology in Oceania  
Pacific Islands Scholars Fund**

**TRAVEL AWARD APPLICATION FORM FOR 2008**

**Please send completed and signed form, an abstract or proposal for your paper or presentation, and three supporting letters by the deadline date to:**

Keith Chambers, PISF Committee Chair	email: <a href="mailto:anekiti2004@yahoo.com">anekiti2004@yahoo.com</a>
715 Pennsylvania Avenue	telephone +01 541 482-3179
Ashland, Oregon 97520 USA	fax +01 541 552-6439 (c/o Anne Chambers)

**Award Information and Award Requirements**

ASAO sponsors two types of awards to assist Pacific Island Scholars in attending ASAO meetings: Travel Awards and Mini-Grants. This application form is for Travel Awards. Mini-grants (offering registration fee waivers and one-year complimentary membership in the association) have their own forms, available on the ASAO web site.

**PISF Travel Awards**

PISF Travel Awards provide scholars with full or partial round-trip airfare, cover conference registration fees, and one year's ASAO membership. The travel award for 2008 also includes a stipend of up to US\$200 toward the cost of lodging at the conference hotel. Meals, ground transportation and incidentals are not covered by the award. Awardees are responsible for making their own air and hotel reservations and purchasing their own tickets, or arranging someone they know to help with this. Airfare reimbursement for the amount indicated in the award letter and lodging reimbursement will be provided at the ASAO meeting upon presentation of a copy of the awardee's complete itinerary and air and lodging receipts to ASAO Treasurer Kathy Creely.

PISF awardees should plan to attend the entire ASAO meeting, including the Opening Plenary and the Closing Plenary session. PISF awards are also contingent on awardees fulfilling session requirements, including meeting deadlines set by session organizers for submission of abstracts or completed papers. Acceptance of a Travel Award must be confirmed by awardees to the PISF chair by December 15 or the award will be cancelled and offered to another applicant.

It is the applicant's responsibility to see that all application materials and supporting letters reach the PISF Chair by the deadlines below. Incomplete applications, including those missing supporting letters, cannot be considered for awards. Applications in electronic format (scanned or in PDF) or re-typed and sent electronically, are encouraged. Fax or postal service is fine too.

<b>Application Receipt Deadline:</b>	<b>November 1</b>
<b>Notification to Awardees:</b>	<b>December 1</b>
<b>Awards must be accepted by:</b>	<b>December 15</b>

**Part I -- Applicant Information -- PRINT or TYPE.**

**This information will be included in the printed ASAO directory, as well as in the online membership database. Please omit any information that you don't wish to be made public, such as a home telephone number.**

NAME \_\_\_\_\_

Department and title (if student, institution, major field and level; if independent researcher or artist, indicate this)

\_\_\_\_\_

Institution \_\_\_\_\_

Preferred Mailing Address \_\_\_\_\_

\_\_\_\_\_

Telephone (office) \_\_\_\_\_

Telephone (home) \_\_\_\_\_

Fax \_\_\_\_\_

Email (preferred) \_\_\_\_\_

Alternate email (if any) \_\_\_\_\_

Website URL: \_\_\_\_\_

Interests, Area \_\_\_\_\_

Interests, Topical: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Country of citizenship: \_\_\_\_\_

Do you have a passport valid until at least August 31, 2008? \_\_\_\_\_  
(passports need to be valid at least 6 months beyond proposed entry date)

**Part II Session Information****I am applying for a PISF travel grant in order to present a paper in:**

Title of ASAO session: \_\_\_\_\_

Name of session organizer(s): \_\_\_\_\_

Email address of session organizer: \_\_\_\_\_

**Please attach a copy of the abstract or proposal for the paper you will be presenting in this session.****Part III Travel Information**Lowest available airfare for economy round-trip travel to the meeting site (cost in local currency **and** in \$US): \_\_\_\_\_Name of airline and routing (e.g., Qantas from Port Vila to Nadi, then Air Pacific from Suva to Sydney, and Qantas from Sydney to Canberra):  
  
\_\_\_\_\_Source of the airfare quote (Name, address, phone and fax number of travel agent, or the name and URL of the internet site):  
  
\_\_\_\_\_

Please try to estimate your fare realistically. The committee knows that fares change frequently, but your best effort here will assist us.

I would be able to attend the ASAO 2008 meeting in Canberra if PISF awards me (choose one):

\_\_\_\_\_ full airfare / \_\_\_\_\_ partial airfare / \_\_\_\_\_ either full or partial airfare.

Note that PISF travel awards usually cover the majority, though not all, of the cost of meeting attendance. For this reason, applicants need either to have their own additional funding (for food, insurance, ground transport, other extras) or to seek other sources of funding. Sources possible include one's own institution, a funding agency, or perhaps assistance from your session organizer. Please indicate other sources of financial support you expect to have:

\_\_\_\_\_ I will be able to pay costs other than the Travel Award and lodging stipend of \$200 US out of my own funds.

\_\_\_\_\_ I will have (or am applying for) the following amounts of additional funding:

\_\_\_\_\_ partial airfare/ \_\_\_\_\_ accommodation/

\_\_\_\_\_ ground transportation/ \_\_\_\_\_ meals &amp; incidentals

Source (s): \_\_\_\_\_

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**Part IV Supporting Letters (3) -- Send to Keith Chambers, address above:**

1. Your own letter of application. Tell the committee about yourself, your background, your current position, and your proposed contribution to the session. Explain how this session fits into your professional development and current work. This letter is a major part of your application so please include enough detail to help the committee assess your proposal.
2. Letter from your Session Organizer. Ask your session organizer to write a letter in support of your application. It should describe and assess your potential contributions to the session in some detail. This letter can be emailed or sent by you or by the session organizer, but must reach the PISF Chair by the deadline.
3. Letter from Advisor or Professional Colleague. If you are a professional, this letter should come from a department chair, dean, or other similar senior colleague. If you are a graduate student, it should be from your principal advisor. This letter should address your potential contribution to the ASAO session and how your participation will fit into your professional development.

It is the applicant's responsibility to see that the complete set of application materials reach the PISF Chair by the deadline shown. Email or electronic submissions are acceptable and letters of support can be scanned or provided in PDF format. Fax and mail are also acceptable.

Incomplete applications, including those that are missing supporting letters, cannot be considered for awards.

Your complete application will consist of:

- 1) this application form (or equivalent in electronic form)
- 2) your abstract or proposal for your contribution
- 3) three letters, the first being your own letter, the others letters of support.

Thank you.

<b>Applications must be received by:</b>	<b>November 1</b>
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